



LAO PEOPLE'S DEMOCRATIC REPUBLIC
PEACE INDEPENDENCE DEMOCRATIC UNITY PROSPERITY

Ministry of Planning and Investment
Lao Statistics Bureau
Department of Cabinet

No 1634 /CAB
Vientiane Capital, Date 19 July 2024

REQUEST FOR EXPRESSIONS OF INTEREST
National Component Consultant (CS-41)

I. BACKGROUND

The Lao PDR has received a Loan under the project: “Lao PDR Strengthening the National Statistical System Project (LAOSTAT II)” financed by International Development Association (IDA), the World Bank for an amount equivalent to twenty-one million US dollar (US\$21 million) to improve the capacity of the Lao PDR Statistical System to produce and disseminate good quality statistics in a timely manner and to enhance use of key statistics, and in case of an Eligible Crisis or Emergency, respond promptly and effectively to it. The project is aligned closely with the Strategy of the Development of National Statistical System (2016 – 2025) and Vision 2030 which outlines key strategies for sustainable development of the Lao Statistical System. Lao PDR intends to use part of the proceeds of this loan for payments under a contract for a *Component Coordinator* to assist LAOSTAT II in managing and implementing project activities.

II. SCOPE OF WORK:

Key responsibilities of the assignment include:

- Under the guidance of the Project Director (PD), Project Manager (PM) and Component Managers of the Project Implementing Unit (PIU), provide coordination for PIU activities.
- Prepare and update PIU implementation plans and milestones on a monthly, quarterly, biannual, and annual basis.
- Assist and work closely with the Component Managers and respective departments of LSB on designing strategies and work plans (yearly and quarterly) for the component, and provide copies of these plans to PD, PM and Project Implementing and Monitoring Team, and updates when necessary.
- Monitor the implementation of PIU activities, including outputs, results, and completion of activities.
- Prepare progress/completion reports on PIU activities (quarterly, biannually, and annually).
- Develop and maintain M&E frameworks specific to PIU activities.
- Coordinate with other government agencies, World Bank, and other donors concerning PIU implementation and coordination.
- Advise on planning for consultants' missions related to PIU activities.

III. QUALIFICATIONS/SELECTION CRITERIA

- An university degree in Economics, Management, International Development and/or Social Sciences;
- A minimum of 8 years of relevant professional and technical experience working in development projects;
- Knowledge and professional experience in project management and development planning;
- Demonstrate understanding of government system and procedures;

IV. DURATION OF ASSIGNMENT:

- The contract is initially for two (2) years renewable annually based on performance;
- The first performance evaluation will be done after three (3) months before confirmation of the first two (2) years contract.

Interested Consultant should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services, such as an updated curriculum vitae indicating personal and technical skills, academic qualifications and experience in similar assignments. Consultants may obtain copies of the detailed Terms of Reference (TOR) in English from the address below during office hours **9:00 am to 4:00 pm** Monday through Friday.

Expressions of interest shall be delivered by e-mail by **07 August 2024** to the following:
Dongnasok Village, Sikhottabong District, Vientiane Capital, Lao PDR
Tel/Fax: 021 214740, 021 212022
E mail: Keosouvanh_lsb@hotmail.com
cc: phaykham13@gmail.com and chilapha77@gmail.com

Director of Cabinet



Fongsamout Khamvalvongsa

Director General
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